



Job Description

Head of Nursing and Care Quality

Supported by:	General Manager, Director of Care and Quality
Hours:	37.5 hrs per week. We offer a 24 hour experience of fun and entertainment creating and developing positive relationships. We will welcome your support and contribution especially over Christmas and New Year to make magical memories for our guests.
Location:	Revitalise Jubilee Lodge, High Road, Chigwell, Essex IG7 6DP

Providing unforgettable holidays for over 50 years

Revitalise is both the UK's largest provider of respite holiday breaks, and the UK's largest residential volunteering charity. With 50 years' experience our three holiday centres now provide close to 5,000 essential breaks each year for disabled people and those who care for them.

At Revitalise we work hard to create amazing holidays for our disabled guests and their carers. We like to come to work determined that the world is going to be a slightly better place for people at the end of today than it was yesterday, and that we're going to help make that happen.

Your role

To work as a key member of the senior management team of the centre and as part of the National Quality Team.

To lead the team and ensure that the nursing and care is offered to our guests with such excellence that it becomes an invisible part of their overall hospitality experience.



Key Accountability

- Working closely with the General Manager, National Quality Team and Senior Management Team in supporting Revitalise to offer outstanding care that is safe, caring, responsive, effective and well led.
- Working with the SMT and Quality Team to support the development of strategy around Quality Assurance.
- Work with the Quality Team to ensure all policies and procedures meet most recent legislation, best practice, and research.
- Support the General Manager with clinical expertise to ensure outstanding service delivery.
- Lead on clinical and care training for the teams in the centre.
- Lead on clinical and care supervision and appraisal and ensure that training and revalidation inform this process.
- Lead on clinical audit at centre level for the purposes of Quality Assurance.
- Named Safeguarding lead for the centre.
- Named Accountable officer for the centre.
- Leading on the prescription of nursing and care for our guests through triage, pre-assessment, and care planning.
- Develop links with wider Health and Social Care Providers and be an ambassador for Revitalise as a charity.

Personal Development

- To undertake any further training as necessary.
- To keep abreast of current trends in nursing and social care.
- To maintain professional NMC registration, according to the requirements as specified by the registration body.
- To maintain own clinical expertise, continuing professional development, and effective clinical leadership behaviours.

Person Specification

This position requires the person to be a Registered Nurse on an appropriate part(s) of the register, in order to meet the full requirements of the post.



Skills and Experience

- Three years post-registration experience, with evidence of on-going continuing professional development.
- Working knowledge of Health and Social Care Act 2008 and CQC Essential Standards.
- Excellent organisation, administrative, written and verbal skills.
- Demonstrable leadership and management skills.
- Excellent IT skills.
- Budget Management skills.
- Training experience.
- Ability to source evidence based practice/best practice guidance.
- Evidence of effective clinical leadership.

Personal Qualities

- Reliable and enthusiastic team leader with the ability to motivate staff
- Flexible and adaptable
- Ability to promote and secure professional standards within a holiday environment
- Creative and forward thinking
- Ability to take an active role with the management of the Centre.



Critical skills for RNs/RGN/ RMN/RLDN at Revitalise

- 1 **Registered Nurses who meet the code of professional conduct within their practice:** Prioritise People, Promote Professionalism and Trust, Practice effectively and Preserve Safety
- 2 **Integrity:** Our service is unique. We provide short respite breaks for disabled adults. Many guests are unable to communicate and/or have full capacity to make all decisions for themselves. Registered Nurses need to show that they support our guests and that they will ensure that their professional practice is up to date and relevant to their role.
- 3 **Honesty:** Honesty with the team and honesty in individual practice
- 4 **Outstanding Nursing Care:** Revitalise is unique in that the focus of the service is on hospitality and the guests experience of the relationships they create and develop during their holiday. RNs need to be able to provide outstanding nursing care such that it is 'invisible' and our guests enjoy a holiday without nursing and care being the focus of their holiday, as it may be at home.
- 5 **Professional Boundaries:** RNs working at Revitalise need to be able to support our guests with a holistic person centred approach. They need to be able to be able to work in a hospitality environment and still maintain professional boundaries in practice and in language.
- 6 **They have an understanding of relevant Legislation and Professional Best Practice with particular understanding of the highlighted Acts:** **Mental Capacity Act 2005**, **Human Rights Act 1998**, Health and Social Care Act 2012, The Care Act 2014, Equality Act 2010, **The Control of Drugs Regulation 2013**, **Data Protection Act 1998**, The Manual Handling Operations Regulations 2002, The Medical Device Regulations 2012, Mental Health Act 2007, Code of Practice, Misuse of Drugs Act 1971,1973,2007,2014, The Regulatory Reform Order 2005-RIDDOR, **Safeguarding Vulnerable Groups Act 2006**, Health and Safety Regulations 2002, The Care Quality Commission and Health and Social Care Act 2008 and 2012
- 7 **Good Communication Skills:** These skills should be both in person, on the telephone and written. Language should be non- intrusive and respectful with guests, volunteers, colleagues, families and carers and wider multidisciplinary teams.
- 8 **Clinically up to date:** RNs should maintain their clinical practice as part of their legal requirement to revalidate as a Registered Nurse. Revitalise will support ongoing learning and updating skills. RNs must recognise it is their legal responsibility to remain up to date in their area of practice.
- 9 **Outstanding Nursing Process Skills:** Assessment, Planning, Implementation and Evaluation of Nursing Care. These skills are paramount to our service.
- 10 **Leadership and Management:** Registered Nurses within our service must be able to lead a Holiday Care Assistant team by example of outstanding practice and manage the delivery of nursing and care with kindness and skill.