



## Job Description

### Registered Nurse

<b>Responsible to:</b>	Head of Care
<b>Hours:</b>	37.5 hours per week
<b>Location:</b>	Netley Waterside House, Abbey Hill, Netley Abbey, SO31 5FA
<b>Salary:</b>	Competitive
<b>Annual Leave:</b>	23 days increasing with length of service, plus bank holidays

### Providing unforgettable holidays for over 50 years

Revitalise is both the UK's largest provider of respite holiday breaks, and the UK's largest residential volunteering charity. With 50 years' experience our three holiday centres now provide close to 5,000 essential breaks each year for disabled people and those who care for them.

At Revitalise we work hard to create amazing holidays for our disabled guests and their carers. We like to come to work determined that the world is going to be a slightly better place for people at the end of today than it was yesterday, and that we're going to help make that happen.

When external forces affect the delivery of Respite Holidays the organisation may respond by shifting focus to providing Emergency Respite Care and short term stays to support those people in need. This however does not change our core integral values and philosophies. We will continue to provide high quality breaks and the role of Registered Nurse is vital to delivering safe and effective care.



## Your role

### Purpose of the Role

To provide and supervise the delivery of high quality nursing care to Guests/Residents in accordance with up to date, evidence-based professional practice and Revitalise's policies and procedures.

### Main Responsibilities:

1. Ensure that new Guests/Residents are orientated into their surroundings, introduce to Guests/Residents and staff and that appropriate documentation is completed on time.
2. Assess the Guest's/Resident's physical, psychological, social and spiritual needs and formulate care plans taking into consideration the lifestyle, gender and background of the Guests/Resident. Involve the Guest/Resident, family and multi-disciplinary team.
3. Plan, implement and evaluate nursing care in accordance with Guest's/Resident's needs and within the "named nurse" system. Ensure that the named nurse system is kept up to date.
4. Continuously evaluate care needs with other members of the nursing team and ensure that care plans and records are of a high quality, up to date and accurate. Continually seek to improve the care Netley Waterside House delivers to its Guests/Residents.
5. Visit each Guests/Resident daily to assess their needs and assist Guests/Residents to maximize their comfort, dignity and independence and create the right environment which supports their physical, mental health and social needs.
6. Lead a multi-disciplinary shift team, supervising staff in all respects including orientation of new staff, appraisal, training and development of care staff. In addition, organising and coordinating their duties, guiding, supporting, monitoring and evaluating staff performance.
7. Ensure that documentation relating to the delivery of care is completed accurately, legibly and in accordance with Revitalise's standards. Participate in formal audit process at the request of the General Manager and Head of Care.
8. Comply with the Nursing and Midwifery Council (NMC) Code of Conduct at all times and ensure processes are adhered to for the safe ordering, custody, storing, disposing and administration of all medication. Accept responsibility for the safety of medication in storage and on the trolley during dispensing rounds.



9. Manage stocks of all supplies effectively and economically and ensure the timely order of replenishment stocks.
10. Work co-operatively with activities staff to ensure that Guest's/Resident's spiritual and social needs are being met.
11. Proactively develop professional and clinical skills in order to enhance the knowledge and skills needed for safe and effective practice.
12. Contribute to the development of new ideas in nursing and social care in respect of stimulation for Guests/Residents to improve their quality of life.
13. Assist with the investigation of any complaints.
14. Ensure that registration with the NMC is current and does not lapse.
15. Keep the General Manager informed of any relevant issues.

*This Job Description is not exhaustive and the post holder may be required to undertake other appropriate duties and projects from time to time.*

## About you

### Skills and Experience

- Two years post-registration experience, with evidence of on-going continuing professional development.
- Working knowledge of Health & Social Care Act 2008 and National Minimum Standards.
- Excellent organisation, administrative, written and verbal skills.
- Demonstrable leadership and management skills.
- Excellent IT skills.
- Training experience.
- Ability to source evidence based practice/best practice guidance.
- Clinical skills as specified by the Head of Care

### Personal Qualities

- Reliable and enthusiastic team leader with the ability to motivate staff
- Flexible and adaptable
- Ability to promote and secure professional standards
- Creative and forward thinking
- Ability to take an active role with the management of the Centre.





### Data Protection

The Post Holder must at all times respect the confidentiality of information in line with the requirements of the GDPR. This includes, if required to do so, obtain, process and/or use information held on a computer in a fair and lawful way, to hold data only for the specified registered purposes and to use or disclose data only to authorised persons or organisations as instructed.

### Confidentiality

Revitalise believes that it has a duty of confidentiality to all guests and service users. Permission will be sought before sharing any information, verbal, in writing or electronically, provided by, or about a Guests/Resident or the Organisation, with anyone else.